

DEMAREST BOARD OF EDUCATION

MINUTES– COMMITTEE ON THE WHOLE AND REGULAR MEETING

July 19, 2016

6:30 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Cantatore, Kirtane, Verna, Woods, Holzberg, Alevrontas and Molina were absent. Also present were Mr. Fox, Superintendent; Mr. Perez, Board Secretary.

II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

Personnel Matter

B. It was moved by Kirtane, seconded by Woods, and approved by unanimous roll call vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

III. REOPEN PUBLIC MEETING

- A. The regular meeting was reopened to the public.
- B. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES OF THE MEETINGS

- A. It was moved by Kirtane, seconded by Woods and approved by unanimous voice vote of those present to accept the minutes of the Executive Session and COW Meeting held on June 14, 2016, as well as the Regular Meeting held on June 20, 2016.

VI. CORRESPONDENCE

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

Mr. Fox delivered the EVVRS report. He also reported that there were 13 HIB investigations in which 4 were determined to be HIB; 4 acts of violence, and 2 theft incidents. Mr. Fox reported that he received scores for the PARCC test and the district did very well. The scores must be embargoed for 60 days.

IX. OTHER REPORTS/PRESENTATIONS

X. REVIEW OF AGENDA

A. Board members reviewed the items.

B. It was moved by Woods seconded by Kirtane and approved by unanimous voice vote of those present to open the meeting to public discussion limited to agenda items

C. Public discussion.

None

D. It was moved by Woods, seconded by Kirtane and approved by unanimous voice vote of those present to close the meeting to public discussion.

XI. ACTIONS

A. Instruction – Staffing

1. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to approve Meaghan Williams, CRS school nurse, BA + 16, Step 1, effective September 1, 2016 through June 30, 2017, as recommended by the Chief School Administrator.

2. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to approve for stipend positions for L. Licameli and D. DUBY, lunchroom coordinators, in the amount of \$6,367.00 per person for the 2016/2017 school year, as recommended by the Chief School Administrator.

XI. ACTIONS

A. Instruction – Staffing(Continued)

3. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to approve the provisional employment of Samantha Jo Russo, BA, Step 1, as LLE Resource Room Teacher, for the 2016-2017 school year, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. It was moved by Kirtane, seconded by Woods, and approved by unanimous roll call vote of those present to approve one (1) contract with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for Student ID #3421005687 to receive Level Four Services in the amount of \$14,300 for the 2016/2017 school year, as recommended by the Child Study Team.

2. It was moved by Kirtane, seconded by Woods, and approved by unanimous roll call vote of those present to approve the following out of district student placements and associated related services for 2016/2017, as recommended by the Child Study Team.

<i>STUDENT ID</i>	<i>SCHOOL/ PROGRAM</i>	<i>TUITION</i>	<i>1 TO 1 AIDE</i>	<i>TRANSPORTATION</i>	<i>TERM</i>
6797028013	REGION III	\$890			7/1/16-7/31/16
9285614360	REGION III	\$890			7/1/16-7/31/16
7971940979	REGION III	\$890			7/1/16-7/31/16
9527396878	REGION III	\$890			7/1/16-7/31/16
8257220052	REGION III	\$890			7/1/16-7/31/16
8257220052	REGION III - ORTON	\$550			7/1/16-7/31/16
7822697763	REGION III - ORTON	\$550			7/1/16-7/31/16
3907124044	CLOSTER	\$925			7/1/16-7/31/16
9713718190	REGION III - TIP	\$45,320		YES	7/1/16-6/30/17
3364503528	REGION III - TIP	\$45,320			7/1/16-6/30/17
9293227019	REGION III - TIP	\$41,200		YES	9/1/16-6/30/17
5117160620	REGION III - VALLEY	\$72,461		YES	7/1/16-6/30/17
9343502284	REGION III - VALLEY	\$72,461		YES	7/1/16-6/30/17

3664912243	REGION III - VALLEY	\$72,461		YES	7/1/16-6/30/17
5345952464	REGION III - VALLEY	\$72,461		YES	7/1/16-6/30/17
3640489432	REGION III - VALLEY	\$72,461		YES	7/1/16-6/30/17
8009320418	REGION III - VALLEY	\$72,461			7/1/16-6/30/17
7066702672	REGION III - VALLEY	\$72,461	YES	YES	7/1/16-6/30/17
5049762465	REGION III - VALLEY	\$72,461			7/1/16-6/30/17
2345727744	REGION III - VALLEY	\$72,461		YES	7/1/16-6/30/17
7389542612	REGION III - VALLEY	\$65,874	YES	YES	9/1/16-6/30/17

C. Support Services – Staffing

1. It was moved by Verna, seconded by Woods, and approved by unanimous roll call vote of those present to approve a shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction and Assessment, at (.8) in Demarest and (.2) in NVRHS, as recommended by the Chief School Administrator.

XI. ACTIONS

C. Support Services – Staffing (Continued)

2. It was moved by Verna, seconded by Woods, and approved by unanimous roll call vote of those present to approve the following Instructional Aides, not to exceed 29 hours weekly for the 2016/2017 school year, as recommended by the Chief School Administrator.

Aide Student Local ID

LLE	
Joanna Butti, Step 5	272015 272045
Ashley Villegas, Step 3	272018
Jodi Braunstein, Step 4	272064

Marjorie Rizzo, Step 9	272068
Michelle Whitney, Step 6	262017 262089
Maureen Panagi, Step 3	262009 262016
Lauren Agresta, Step 3	252003 252026
Dena Monopoli, Step 3	252025 252005 252005 252072 252072
Su Bai, Step 4	252030 252051 252047
CRS	
Brenda Gensone, Step 13	282007 282046
Stephanie Ceccon, Step 3	Pre-K
Gilda Natko, Step 4	Pre-K
DMS	
Kimberly Alicea, Step 3	232089, 232068, 232009, 232077, 232048, 232051, 212042, 212045, 212054,
Leslie Berkman, Step 11	212108, 232089, 232068, 232077, 232051, 212092, 212042, 212095, 212053, 212054, 212008, 212117, 212108, 212078, 212001, 212116, 212045
Youn Jin Choi, Step 2	212092, 212042, 212095, 212053, 212054, 212008, 212117, 212108, 212078, 212001, 212116, 212045, 222092, 222007, 222006, 222072, 222027

Valbona Derguti, Step 2	232009, 232089, 232032, 232002, 232048, 222010, 222007, 242001,242009, 242104, 242016, 242005, 242087, 242047, 242002
Theresa Flannery, Step 10	232089, 232068, 232009, 232077, 232048, 232051, 222092, 222007,222006, 222072, 222027
Theresa Fortunato, Step 18	242001, 242009, 242104, 242016, 242005, 242087, 242047, 242002,212092, 212042, 212095, 212053, 212054, 212008, 212117, 212108, 212078, 212001, 212116, 212045
Lisa Kessler, Step 2	222086
Deana Lubrani, Step 2	

XI. ACTIONS

C. Support Services – Staffing (Continued)

3. It was moved by Verna, seconded by Woods, and approved by unanimous roll call vote of those present to approve to approve the Rochelle Weiss, Special Education Instructional Aide, Step 25, and Hyewon Mohanran, One to One Aide student # 3421005687, Step 5 \$12.27/hr for brailist services for the 2016/2017 school year, as recommended by the Chief School Administrator.

4. It was moved by Verna, seconded by Woods, and approved by unanimous roll call vote of those present to approve to approve the provisional employment of Alyssa Picinich as a LLD Classroom Aide, not to exceed 29 hours per week. Step 1, at Luther Lee School from September 1, 2016 to June 30, 2017 as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98)

D. Support Services – Board of Education

1. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve the Equivalency Application Waiver for the Marshall Plan for the 2016-2017 school year, as recommended by the Chief School Administrator.

2. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to accept and submit the 2016 Annual Electronic Violence and Vandalism Report (EVVRS) to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.

3. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve second reading of Policy and Regulations, Sections 6000, 7000, & 8000, excluding Policy and Regulation 7510, as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve first reading of Policy and Regulations, Section 9000, as recommended by the Chief School Administrator.

*XI.*ACTIONS

D. Support Services – Board of Education(Continued)

5. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve an agreement with Northern Valley Regional High School – Region III (NVRHS) for nursing services from July 5 – July 29, 2016 from 8:00 AM to 3:30 PM. The nurse will be compensated at a rate of \$50 per hour. NVRHS will reimburse the Demarest BOE the full amount of compensation plus any associated taxes and/or costs, as recommended by the Chief School Administrator.

6. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve to dispose of 262 library books (see attached list) as recommended by the Chief School Administrator.

7. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve disposal of a poster printer serial number SG6AKD20B2, Demarest asset tag 001616, as recommended by the Chief School Administrator.

8. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve Hollywood Landscaping, as they provided the most responsible quote, to install outdoor play area for the Pre-K Program at County Road School at a cost of \$27,794, as recommended by the Chief School Administrator

9. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve the first payment in the amount of \$114,750 to Billy Contracting & Restoration Inc. for the Luther Lee Emerson School partial roof replacement, NJDOE Project #1070-050-16-1000, as reviewed by EI Associates and as recommended by the Chief School Administrator.

10. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve Change Order #1 for the Luther Lee Emerson School partial roof replacement, NJDOE Project #1070-050- 16-1000, in an amount of \$1,950, as recommended by the Chief School Administrator.

XI. ACTIONS

D. Support Services – Board of Education(Continued)

11. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve the first payment in the amount of \$10,741.00 for the County Road School Window Replacement Project, NJDOE #1070-030-16-2000, to Fuscon Enterprises, Inc., as reviewed by EI Associates and as recommended by the Chief School Administrator.

12. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to accept the 2016/2017 IDEA Basic and IDEA Preschool Grants, as recommended by the Chief School Administrator.

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
20-251-100-562-0-0000-00	Tuition - IDEA Basic	\$145,057
20-252-100-562-0-0000-00	Tuition – IDEA Preschool	<u>10,373</u>
	TOTAL APPROPRIATION	\$155,430
20-4421-000	IDEA Basic	\$145,057
20-4423-000	IDEA Preschool	<u>10,373</u>
	TOTAL REVENUE	\$155,430

13. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve Devoted Contractors, as they provided the most responsible quote, for the renovation work to the chimney at Luther Lee Emerson School in the amount of \$17,200.00 as recommended by the Chief School Administrator.

XI. ACTIONS

E. Support Services – Fiscal Management

1. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to confirm the June 16th – 30th, 2016 payroll in the amount of \$141,802.14.

2. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to confirm the supplemental payroll June 16th – 30th, 2016 payroll in the amount of \$11,567.85.

XI. ACTIONS

E. Support Services – Fiscal Management

3. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to confirm the July 1st 2016 – July 15th, 2016 payroll in the amount of \$27,960.45.

4. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to approve the May 31st 2016 in office checks, and June 30th 2016 budget checks, in the amount of \$431,866.11 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$431,866.11

5. Move to approve the July 19 2016 budget checks in the amount of \$29,598.65 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$29,598.65

6. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to confirm the following budget transfers for June 2016:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-216-580	Related Services Other Purchased Services	\$ 250
11-000-216-320	Related Services Purch Prof Ed Services	15,870
11-000-213-330	Health Services Other Purch Prof Svcs	90
11-000-218-500	Guidance Other Purchased Services	1,350
11-000-219-320	CST Purch Prof Ed Services	6,500
11-000-223-610	Instr Staff Training Supplies & Materials	450
11-000-240-610	School Admin Supplies & Materials	7,091
11-000-251-592	Central Services Misc Purch Services	180
11-000-262-440	Custodial Equipment Rentals	570
11-000-263-610	Care & Upkeep Grnds Supplies & Materials	90
11-000-291-241	Employee Benefits Other Retirement PERS	2,735
11-000-290-503	Transportation – Aid-In-Lieu	12,000
11-000-270-511	Transportation Contracted Svcs Home/Schl	<u>43,000</u>
		\$ 90,176

XI. ACTIONS

E. Support Services – Fiscal Management

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-190-100-580	Regular Instr Other Purchased Services	250
11-000-217-320	Extraordinary Purch Prof Educ Svcs	15,870
11-000-213-340	Health Svcs Purch Prof Educ Svcs	90
11-000-218-105	Guidance Salaries Secretary/Clerical	700
11-000-218-320	Guidance Purch Prof Ed Service	650
11-000-219-104	CST Salaries Other Professional Staff	6,500
11-000-223-320	Instr Staff Training Purch Prof Educ Svcs	450
11-000-240-103	School Admin Salaries Principals	7,091
11-000-251-500	Central Services Other Purchased Services	180
11-000-262-490	Custodial Other Purch Property Svcs	570
11-000-263-610	Care & Upkeep Grnds Salaries	90
11-000-291-220	Employee Benefits Social Security	2,200
11-000-291-280	Employee Benefits Tuition Reimbursement	10
11-000-291-290	Employee Benefits Other Benefits	525
11-000-270-515	Transportation Joint Agreements Sp Ed	<u>55,000</u>
		\$ 90,176

13. It was moved by Woods, seconded by Kirtane, and approved by unanimous roll call vote of those present to approve Devoted Contractors, as they provided the most responsible quote for the renovation work on the chimney at Luther Lee School in the amount of \$17,200, as recommended by the Chief School Administrator

F. Other

1. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on August 16, 2016 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XII. REPORTS

1. Woods reported on Buildings and Grounds.
2. Cantatore reported on Policy.

XIII. PUBLIC DISCUSSION

A. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to open the meeting to public discussion.

B. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to close the meeting to public discussion.

XIII EXECUTIVE SESSION (if necessary)

None

XX. ADJOURNMENT

A. It was moved by Cantatore, seconded by Woods, and approved by unanimous roll call vote of those present to adjourn at 7:52 P.M.

Respectfully submitted,



Thomas J. Perez

School Business Administrator/Board Secretary